



California/Nevada Community Action Partnership
The State CAA Association
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2007 - 2009

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REQUEST FOR PROPOSAL
Financial and Compliance Audit Services

The California/Nevada Community Action Partnership, Inc, (Cal/Neva) a 501 (c) (4) non-profit membership association, is seeking proposals from Certified Public Accountants in good standing to act as Auditor of the Corporation's books and records. The auditor is required to have good knowledge and experience in handling the following:

Non-profit Fund-Based accounting systems, governmental grant accounting, State and Federal grant rules and regulations, including Community Services Block Grant regulations. The California/Nevada Community Action Partnership is subject to the provisions of OMB Circular A-133 and therefore, the audit must conform to the applicable requirements.

Interested public accounting firms should submit a resume, a description of the nature and extent of their knowledge and experience in the areas set forth above, and a proposal setting the hourly rate at which the services would be provided, and describing their availability to perform the services.

Responses will be confidential. The primary evaluation factor will be relevant knowledge and experience. Draft audit will be submitted to Cal/Neva by June 18, 2008 and final audit report will be presented to the Cal/Neva board of directors on June 25, 2008 in person or via conference call.

The California/Nevada Community Action Partnership, Inc. serves member organizations and individuals primarily in California. It is governed by a 14 member volunteer Board of Directors, has a staff of three and an annual operating budget of approximately \$600,000. Additional information regarding the Partnership can be found on our web-site: www.cal-neva.org.

Please respond to the California/Nevada Community Action Partnership, Inc., 225 30th Street, Suite 200, Sacramento, CA 95816, Attention: Salam M. Nalia, Chair, Audit Committee, by **January 4, 2008**.

For further information or questions regarding this RFP, please contact Mr. Salam M. Nalia at (559) 263-1045

The Promise of Community Action

Community Action changes people's lives, embodies the spirit of hope, improves communities, and makes America a better place to live. We care about the entire community, and we are dedicated to helping people help themselves and each other.